

Bure Valley School (Part of Aylsham Learning Federation)  
Hungate Street  
Aylsham  
Norwich  
NR11 6JZ  
Executive Headteacher: Mr Duncan Spalding  
Head of School: Mr Jamie Olney  
Telephone: 01263 733393  
Email: [abarker@aylshamhigh.norfolk.sch.uk](mailto:abarker@aylshamhigh.norfolk.sch.uk)



## Midday Supervisory Assistant GR ref: 0394

3.75 hours per week, Mondays, Tuesdays and Wednesdays, 12.00pm to 1.15pm  
Term time only, temporary due to secondment

Scale A point 2 £11.60 per hour, £1,891.52 actual salary per annum

We are looking to appoint an enthusiastic and flexible midday supervisory assistant to join our team on a temporary basis. Midday supervisory assistants supervise to ensure the safety and well-being of pupils during lunchtime whilst in play areas (inside and outside), the dining room and classrooms so it is essential that the successful candidate is someone who genuinely enjoys working with children.

The main duties include serving food to the children, supervising them during eating and encouraging good table manners and eating habits. Playground duties (both inside and outside) are also an important part of the role.

Bure Valley School is part of Aylsham Learning Federation. Aylsham Learning Federation support staff are part of an excellent local government pension scheme with a generous 20%+ employer contribution. All of our colleagues can benefit from discounted membership to our leisure facilities available through Aylsham Sports Hub along with reduced fees for our nursery located in Aylsham. The school has excellent staff, great facilities, and a wonderful group of students. The support that we enjoy from parents and the wider community is fantastic.

If you would like to join a successful and genuinely warm and friendly Federation with a tremendous community attitude, then we would love to hear from you. An application form is available on the school website [www.burevalleyschool.org.uk](http://www.burevalleyschool.org.uk) or by telephoning Ali Barker, on 01263 733270 extension 154. Completed applications should be emailed to [abarker@aylshamhigh.norfolk.sch.uk](mailto:abarker@aylshamhigh.norfolk.sch.uk) or posted to Mrs A Barker, Aylsham High School, Sir Williams Lane, Aylsham, NR11 6AN. To arrange an informal visit and for further details please contact Sarah Turner, PA to the Head of School, on 01263 733393.

**Closing date for applications: 9.00am, Monday 11 December 2023**

**Interview date: To be confirmed**

Aylsham Learning Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act and you will be required to undergo an Enhanced DBS check or Enhanced DBS check with barred list. If you have information to declare it may be protected under the Exceptions Orders and you may not be required to declare it. You will be asked to make a criminal conviction declaration if you are shortlisted for the post. [Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.](#)

References will be requested for all shortlisted applicants.